

City and County of San Francisco
SHELTER MONITORING COMMITTEE



MEETING MINUTES [DRAFT]

Wednesday, *January 18, 2023* | 10:00 AM
Via WebEx

Present: *Chair Diana Almanza*
Committee Member Belinda Dobbs
Committee Member Britt Creech
Committee Member Joaquin Remora
Committee Member Steven Clark
Committee Member Kaleese Street

Committee Member Traci Watson
Committee Member Lisa Rachowicz
Excused:
Vice Chair Cris Plunkett
Secretary Tomiko Eya
Committee Member Melanie Muasau

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTIONS

I. **CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *3 min*
Meeting began at 10:09 AM. There was a quorum

MINUTES	<i>DISCUSSION/ ACTION</i>	
NOVEMBER 2022 MINUTES	INTERIM CHAIR ALMANZA	<i>3 min</i>
<i>The Committee voted to approve last month's minutes.</i>		
No public comment		
M/S/C: Dobbs/Street/Unanimous – Minutes approved		

II. **OLD BUSINESS/REPORTS** *DISCUSSION/ ACTION*

A. **TELECONFERENCED MEETINGS** *ACTION*
CHAIR ALMANZA *3 min*

The Committee has been advised by the City Attorney's office to formally approve holding its meetings via teleconference. (Note: The Committee has received permission from the mayor's office to return to in-person meetings in March.)

Public Comment: None.

Proposed Action: *Approve resolution*

M/S/C: Rachowicz/Creech/Unanimous - **the resolution was approved.**

III. **NEW BUSINESS/REPORTS**

A. **DEPARTMENT OF PUBLIC HEALTH** *DISCUSSION*
DPH STAFF *20 min*

Review of November and December complaints. DPH's legislative analyst has the Committee's proposed changes to SOCs, inspection frequency, and requirements for Seat 1.

Explanatory documents – [SOC Report](#)

Public Comment: M. Williams of AWP shared that the client who submitted the complaint discussed asked for and got a transfer to another shelter. D. Jones of AWP expressed the opinion that behavioral health is needed (24/7, ideally) in the shelters.

Member Comment: J. Remora agrees behavioral issues are a challenge. Staff are not psych professionals. Clients need training on what it means to be a tenant, i.e., to prepare themselves for being housed. Staff need more support. Homophobia is an ongoing problem. L. Rachowicz says the [Street Crisis Response Team](#) is available 24/7 as a last resort. Ongoing behavioral health support is not always adequate. [DPH/BHS](#) is struggling to staff up to meet increased demand. Some newer programs may not always get the support they need. Resources are provided in the Shelter Policy Manual. Member B. Dobbs reports that the results of a Permanent Housing Advanced Clinical Services (PHACS) pilot program in SROs have been good. Chair Almanza asked staff to add BHS information to the SMC website. [Done]

Proposed Action: Approve DPH report

M/S/C: Dobbs/Street/Unanimous – The report was approved

B. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING

MEMBER RACHOWICZ 20 min

Member Rachowicz went over the current occupancy report. For current data related to HSH’s shelter and crisis intervention programs, see <https://hsh.sfgov.org/services/the-homelessness-response-system/shelter/>. Hospitality House has been open for a few weeks now. It is an adult shelter (incorrectly listed as a Navigation Center on the report). CAPP is transitioning clients, sending them letters. When shelter is offered, monthly cash allotments are reduced. One-night placements are being made at MSC-South and Next Door to fill available beds. HSH’s cold/rainy weather response. We do specific days of activation during inclement weather. It is only at MSC and Next Door. Clients can walk up to the site between 4pm – 10 pm to access an inclement weather placement when we are activated. Activation dates are listed on HSH website. Mats are available at Sanctuary during inclement weather. The Oasis Hotel (Providence) currently houses 12 families, and a one-month extension was negotiated, but is closing 1/31/2023. HSH is securing placements for guests. Hamilton Family Emergency Center has six (low barrier) beds for pregnant guests.

Public Comment: None

Member Comment: Member Watson asked for a list of transitional housing sites.

Proposed Action: Approve HSH report

M/S/C: Dobbs/Street/Unanimous – The report was approved

C. INVITING SHELTERS TO MAKE PRESENTATIONS DISCUSSION/ ACTION

CHAIR ALMANZA 10 min

Members discussed inviting shelters to make 10- to 15-minute presentations at future meetings. AWP volunteered to be first. PowerPoint slides or similar would be appropriate to share.

Public Comment: None

IV. PUBLIC COMMENT

DISCUSSION

10 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a items denoted by “Discussion” on the agenda, members of the public may address the Committee for up to

one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist in the compilation of the meeting minutes.

Member comment: Member Remora suggested that the Committee cover data on inspections during meetings; also, that shelter management be given notice. Member Rachowicz said she would remind shelters they should send representatives to the monthly meetings.

Public comment: None.

ADJOURNMENT

Meeting adjourned at 11:22 AM

Action Item	Assigned To
Remind AWP they agreed to present on 2/15/23	Staff

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
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E-mail sotf@sfgov.org

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